



Seine River Services
for seniors
inc.



Services Rivière Seine
pour aînés
inc.

2023/24

Annual Report
Rapport Annuel

Presented June 13, 2024

ANNUAL GENERAL MEETING AGENDA

JUNE 13, 2024 - 1 PM

Centre de l'amitié, 97 Rue Principale, La Broquerie, Manitoba

- | | | | |
|-----|---|------|---|
| 1.0 | GREETINGS - BIENVENUE | 7.0 | Financial Report 2023-2024–
Rapport financier 2023-2024 |
| 2.0 | Call to Order – Ouverture de l'assemblée | 8.0 | Nomination Committee Report/Election –
Rapport du comité de nomination/election
Executive: New officers for 2024-2025 –
Nouveaux officier pour 2024-2024 |
| 3.0 | Adoption of the Agenda – Adoption de
l'Ordre du jour | 9.0 | Transportation Options for Seniors Panel |
| 4.0 | Adoption of the 2023 AGM Minutes –
Adoption du Procès-verbal de la réunion
générale annuelle 2023 | 10.0 | Acknowledgements - Remerciements |
| 5.0 | President's Report – Rapport de la Présidente | 11.0 | Adjournment - Ajournement |
| 6.0 | SRC Report – Rapport de la SRC | | |

2024 Special Feature Presentation

"Transportation Options for Seniors"

in RM of La Broquerie, RM of Ste. Anne and Town of Ste. Anne.

Featuring Guest speakers and Panel Presentations
with Municipal & Community Leaders

Louise Hutton
Consultant to Age Friendly
Manitoba and Board chair
of Transportation Options
Network for Seniors (TONS)

Audrey Harder
Executive Director
Pat Porter Active Living
Centre, Steinbach

Cornie Klassen
Councillor
Town of Ste Anne

Richard Pelletier
Reeve
RM of Ste Anne

Sara Normandeau
Councillor
RM of Ste Anne

Ivan Normandeau
Reeve
RM of La Broquerie

Yann Boissoneault
CEO
Villa Youville, Ste Anne

Jean Gagnon
Operations Manager
Le Chalet, La Broquerie

Plus...

Guests also include volunteer driver representatives from Seine River Services for Senior, Villa Youville and Paradise Village.

2022/23 ANNUAL GENERAL MEETING MINUTES

DATE : JUNE 15, 2023 THURSDAY

TIME : 3:00 P.M.

PLACE : CLUB JOVIAL, STE. ANNE

Board members present – Heather Dean (President), Marcelle Fournier (VP), Claire Lord, Dan Guetre, Wayne Pierce, Line Leclerc, Ray LaFleche, Betty MacKenzie

Senior Resource Coordinator – Melanie Bremaud

MINUTES

1. Call to order: 3:00 PM
Greetings from President Heather Dean.
2. Confirm Recorder: Marcelle Fournier
3. Adoption of the agenda: Wayne/Claire
4. Adoption of the minutes of the 2022/23 Annual General meeting: Dan/Claire
5. President's Report: Heather provided highlights of accomplishments in 2022/2023. Report attached.
6. Financial and Auditors Report: provided by Claire. Summary report attached.
Dan/Line
7. Resource Coordinator's Reports – Mélanie presented the accomplishments of 2022-2023. Report attached.
8. Guest Speaker: Connie Newman – Executive Director of Manitoba Association of Senior Communities (MASC).
9. Nomination Committee Report/Election: Members presented by Marcelle. Annette Schewe representing Ste. Anne and Eileen Goshke representing Paradise Village). No election required for 2023-2024.
10. Acknowledgements
11. Adjournment at 4:15 PM

2023/24 Board of Directors		
Heather Dean	RM Ste Anne	Chair
Line Leclerc	RM La Broquerie	Vice-Chair; AGM, Volunteers
Claire Lord	RM La Broquerie	Treasurer
Marcelle Fournier	RM Ste Anne - La Broquerie	Secretary
Dan Guetre	RM Ste Anne - Richer	Director; Marketing
Ray LaFleche	Town Ste Anne	Director; By-laws
Annette Schewe	RM Ste Anne	Director; Volunteers, Health Expos
Ilene Goschke	RM Ste Anne - Paradise Village	Director; Volunteers

Population (from Manitoba Health, June 2023)				
Age group (y)	Town Ste Anne	RM of Ste Anne	RM of La Broquerie	Totals
65-69	231	264	213	708
70-74	222	195	125	542
75+	430	215	184	829
Totals	883	674	522	2079

Board Chair Report 2023-2024



Board Meetings:

The 8 Directors of our SRS Board met the 3rd Thursday of every month (Sept – May excluding Dec). Attendance was close to 100% with 5/8 meetings in person and 3/8 as hybrid meetings. The monthly reports from the Chair, the Senior Resource Coordinator, and the treasurer helped the Board to review service metrics, to ensure accountability, to identify gaps in service and to inspire new ideas for service delivery. In 2023, The Board welcomed Annette Schewe and Ilene Goschke from the RM Ste Anne (including Paradise Village) as new Directors. We completed an annual formative performance review with our SRC highlighting her many accomplishments. We reviewed and updated our SRS Board by-laws with assistance from the United Way Learning Centre through Building Better Board Bylaws.

Southern Health/Sant Sud (SH/SS):

The annual grant from SH/SS for the SRC program was approved in March 2023 for a 1-year extension. We welcomed Michelle Mansell, senior specialist in March 2023 and Lise Lansard-Champagne, a second senior specialist in April 2024. Monthly activity reports were submitted to SH/SS to demonstrate that our organization is meeting the SH/SS service requirements.

Community Engagement:

Our volunteers and clients live in all parts of our wide geographic area. We are proud of the municipal support we receive annually from the Town of Ste Anne and the RMs of Ste Anne and La Broquerie. We also appreciate the support of private donors for their direct and in-kind financial support of our program. We post regular notices in local media (The Carillon, Dawson Dispatch, Senior Scope, Paradise Village newsletter, the InSeine, the EnRicher and LePapier Chez Nous) to increase public awareness of the services offered to seniors. We continue to connect regularly with local, regional, provincial and national seniors organizations. We participate in monthly webinars for members of the Manitoba Association of Senior Communities to remain updated on intergovernmental affairs, resource sharing and public awareness. A comprehensive list of partner organizations is included on our SRS website.

Strategic Plan:

The SRS strategic plan for 2021-2024 focussed on a) increased public awareness of SRS using a new logo, a targeted marketing plan, presence on social media (Facebook) and a website, b) recruitment and retention of volunteers using a new orientation manual, and c) strengthening community collaboration in services for seniors. The Board participation in the Manitoba Seniors Strategy 2022-2023 was an excellent opportunity for us to reach out to many of our community partners including municipalities, community seniors groups, health care providers, local businesses in the private sector and provincial seniors' organizations. A new 4-year strategic planning process will be completed in Sept 2024

Manitoba Seniors Strategy:

A new department of Seniors and Long-term Care was created by the Manitoba government in January 2022. The Minister, Honorable Scott Johnson, announced a senior strategy in spring 2022 which included special recognition of the role of the senior resource coordinators across Manitoba in providing services and supports for seniors to live independently at home as long as possible. This recognition was coupled with additional funding for the SRC program including a salary increase in spring 2023. This department was disbanded and subsequently incorporated into the Health portfolio in October 2023 with a promise to create a provincial seniors ombudsman. We remain committed to advocacy at the provincial level for seniors who wish to live independently with dignity.

Acknowledgements:

The Board of SRS is so appreciative of the tireless work of our coordinator, Melanie Bremaud. Her dedication, energy and enthusiasm are remarkable. She has gained and maintained the trust of the Board, our volunteers, clients and the community. She is respected widely for her professionalism. Our Board members give tirelessly of their time and commitment to seeking improvements to the services we provide for seniors in our communities. Thank you to everyone.



Heather Dean
Chair
Seine River Services for Seniors Inc
June 2024

SRC Report

2023-2024



When I look back at this past fiscal year, I am proud to say how successful it was. Spring and Summer we spent quite a bit of time participating at local tradeshow and markets to share information and resources. The SRS table was set up 9 times throughout the seasons, reaching approximately 500 individuals! This year we are rethinking some of our marketing strategies, therefore we won't be seeing the SRS table until further decisions have been made.

In the Fall, I participated at the annual Association of Senior Support Coordinator's conference. This annual conference allows resource coordinators from around the province to learn and network. We also received our first box of 250 Emergency Response Information Kits (E.R.I.K.). Very exciting news, as these kits are now free of charge and available to all 55 + individuals. Local pharmacies and clinics are welcome to share SRS's information to encourage individuals in accessing their kit.

October 17th and March 14th, with the help of the federal grant New Horizons for Seniors Program, we hosted our first Wellness and Expo Days for Seniors. The goal of these full day events was to offer information and resources in support to the older population who want to continue living independently at home. Both events were well received, welcoming dozens of organisations to display and share their resources. We also had guest speakers discussing various pertinent subjects. The wellness days were held at the local senior club centres, who prepared some meals and snacks for everyone. Because these wellness days were such a success, Annette and I will work together to find funding and see if it can be offered again.

With some other grants we received, we were able to partner with some schools and offer some intergenerational activities. Other grants supported continued learning, such as CPR training for our team of volunteers.

In January we were quite excited to announce and show off our new sign displayed at the 93 Principale Street entrance of Le Chalet de La Broquerie. We would like to thank le Chalet for helping us install the sign, in the hopes that it will make SRS a little more visible. In our marketing strategy, what is coming up is a new email address joint to our website that was launched last year. We also are looking at the possibility of creating a local newsletter where SRS aims to collaborate with the senior clubs and other organizations to announce local activities, events and pertinent information catered to the older population.

Our team of volunteers have been quite active this past year, capable of answering the house cleaning and transportation needs. They've been supporting my role by completing deliveries of the Senior Scope, meal orders and folding brochures. There was also a great turn out of volunteer support at the wellness days. Further work, with the help of Line, Ilene and Annette will be completed to develop a Friendly Visitor Program. With a new, attractive name, an organised way of recruiting and training

volunteers and proper protocols to follow, we aim to have a complete program running in the Fall. The goal of this program is to support the many isolated and lonely older adults in our region, offering opportunities to connect, get out of the home and feel better about aging.

Thank you to everyone who continuously supports our services and programs, namely the board of directors and volunteers. Without your support, many important items would fall through and we would not be able to answer our mission.

Continued Professional Development

The Senior Resource Coordinator is encouraged to participate in continued learning. Below is a list of last year’s opportunities:

1. MASC Monthly Member Meetings
2. TONS Lunch n’ Learn (all free and virtual)
 - a. October 25 – on the subject of safe winter driving
 - b. October 30 – they shared resources and documents to support our transportation programs.
3. Social Prescribing, offered by MASC at Pat Porter Active Living Centre – discussion of next steps of the project.

4. Patient Safety, offered by Shared Health – shared information and resources on the rights of a patient
5. Clear Print Guidelines, offered by Canadian National Institute for the Blind (CNIB)
6. Board By-laws & Board Members Manual

ANNUAL STATISTICS

Volunteers: Total of 12
Transportation - 4 (RECRUITED 2)

Service Providers: Total of 7
Cleaning services - 3 (RECRUITED 2)

Client demographics

In the past year, 89 NEW individuals reached out for our services and support. These individuals learned about our services from family and friends (34%), community agencies (30%), media (19%), newsletters (10%) and Facebook (7%) of those 89, 10 reside in La Broquerie, 72 in RM or Town of Ste Anne and 7 were from surrounding areas.

Melanie Brémaud
Seniors Resource Co-ordinator
Seine River Services for Seniors Inc
June 2024

SRS INC. ANNUAL STATS (APRIL 2023 - MARCH 2024)			
SERVICES PROVIDED FOR THE YEAR 2023/24	# OF EVENTS/CLINIC DAYS	# OF CLIENTS	VOLUNTEER HOURS
Activities - Grant funded			
Intergenerational activity - NHSP grant	2	63	
Fall Wellness Day - NHSP grant	1	45	38.5
Spring Wellness Day - NHSP grant	1	45	52.5
CRA/Service Canada presentation - NHSP grant	1	12	
Dance & Movement - HTN grant	8	45	
TOTAL:	13	210	91

SRS INC. ANNUAL STATS (APRIL 2022 - MARCH 2023)

SERVICES PROVIDED FOR THE YEAR 2020/21	# OF EVENTS/CLINIC DAYS	# OF CLIENTS	VOLUNTEER HOURS
Personal Supports			
FOOT CARE CLINICS	27	422	
MOBILITY EQUIPMENT RENTAL		6	
ACCESSING TRANSPORTATION	97	81	
ACCESSING GROCERIES/PHARMACY		4	
ACCESSING OTHER SERVICES		308	
Outreach			
1:1 WITH COORDINATOR		487	
E.R.I.K./T.I.S.U.		119	
TRANSLATING FORMS			
COMPLETING FORMS		30	
INFORMATION/REFERRALS		106	
ADVOCACY		44	
Volunteer services			
SAFETY CHECKS	370	3	87
FRIENDLY VISITING	58	5	64.5
DELIVERIES OF SENIOR SCOPE	12		24
FELLOWSHIP ACTIVITY BINS	54	13	19
HEART TO HOME MEALS	105	23	7.5
*Fee for services			
HOME CLEANING/LAUNDRY	238	23	
YARDWORK/SNOW REMOVAL	We refer clients to local businesses		
ODD JOBS	We refer clients to local businesses		
REFLEXOLOGY	11	33	
TRANSPORTATION PROVIDED	61	23	180
HAIR CARE	143	22	
Other			
NEWSLETTER - CHALET ECHO	348	29	4
INCOME TAXES (CVITP)	1	6	
FLU CLINIC - CHALET RESIDENTS	1	14	
COVID VAX CLINIC - CHALET RESIDENTS	2	25	
TOTAL:	1517	1,770	386



H&R Block Business Services

245 B Main St

Steinbach Mb.

R5G 1Y9

204-326-3783 Office Phone

204-355-7108 Cell

204-326-4828 fax

E-mail RGDTax@Gmail.com

To Seine River Services for Seniors

Re: Year end report

This is to inform the board of the organization known as Seine River Services for Seniors is in compliance with the Canada Revenue Agency tax filing requirements.

I have completed the T2 Corporate return after reviewing the records provided and have found nothing of concern in that reporting

It has been a pleasure to work with Clare as I have found her record keeping to be clear, precise and impeccable.

R. Gary Dyck

Per H&R Block Business Services

Seine River Services for Seniors Inc.

Box 590
La Broquerie, MB.
R0A 0W0

Balance Sheet

As of March 2024

25-05-24
6:42:12 AM

Assets

Caisse-General acct.	\$27,879.24	
Caisse-Nouveau Horizon	\$0.98	
Caisse-Savings Plus	\$142.73	
Caisse-SRS Grant acct	\$46,146.39	
Caisse-Grant Share	\$5.00	
Caisse-Share	\$5.00	
Petty Cash	\$214.45	
Undeposited Funds	\$0.00	
Payroll Chequing Account	\$0.00	
Accounts Receivable	(\$13,200.50)	
Receivable fr Bell-Mts cel dep	\$0.00	
GST-recoverable 2022	\$0.00	
GST-recoverable 2023	\$0.00	
GST-recoverable 2021	\$0.00	
Revenue-Erik Folders	\$0.00	
Total Assets		<u>\$61,193.29</u>

Liabilities

Accounts Payable	\$2,147.09	
GST-recoverable	\$0.00	
GST Collected	\$0.00	
GST Paid	(\$165.30)	
PST Collected	\$0.00	
PST Paid	\$0.00	
Import Duty Payable	\$0.00	
Payroll Withholdings	\$338.11	
Total Liabilities		<u>\$2,319.90</u>

Equity

Retained Earnings	\$57,624.73	
Current Earnings	\$1,248.66	
Historical Balancing Account	\$0.00	
Total Equity		<u>\$58,873.39</u>
Total Liability & Equity		<u>\$61,193.29</u>

Seine River Services for Seniors Inc.

Box 590
La Broquerie, MB.
R0A 0W0

Profit & Loss [With Year to Date]

13th Period 2024

25-05-24
6:40:38 AM

	Selected Period	% of Sales	Year to Date	% of YTD Sales
Income				
Revenue from Grants				
Southern Health	\$0.00	NA	\$65,604.00	64.5%
RM of Ste. Anne	\$0.00	NA	\$2,000.00	2.0%
RM of LaBroquerie	\$0.00	NA	\$2,000.00	2.0%
Town of Ste.Anne	\$0.00	NA	\$2,000.00	2.0%
New Horizons Grant	\$0.00	NA	\$25,000.00	24.6%
MASC-Intergenerational grant	\$0.00	NA	\$1,000.00	1.0%
Total Revenue from Grants	\$0.00	NA	\$97,604.00	95.9%
Revenue fr Donations	\$0.00	NA	\$2,200.00	2.2%
Revenue fr Aids & PPE	\$0.00	NA	\$110.00	0.1%
Revenue fr Misc.	\$0.00	NA	\$410.00	0.4%
Revenue fr Participant fees	\$0.00	NA	\$1,430.00	1.4%
Revenue fr Interest Earned	\$0.00	NA	\$19.71	0.0%
Total Income	\$0.00	NA	\$101,773.71	100.0%
Expenses				
ADMINISTRATION				
Phone-Internet-Cellular	\$0.00	NA	\$2,026.91	2.0%
Office Expense	\$0.00	NA	\$3,027.27	3.0%
Staff/Directors Travel Expense	\$0.00	NA	\$2,404.05	2.4%
Conf. & Education fees	\$0.00	NA	\$790.00	0.8%
Advertising-	\$0.00	NA	\$1,954.39	1.9%
Fees-Licenses-permits	\$0.00	NA	\$25.00	0.0%
AGM Expense	\$0.00	NA	\$1,050.00	1.0%
Bank fees & Interest	\$0.00	NA	\$193.22	0.2%
Total ADMINISTRATION	\$0.00	NA	\$11,470.84	11.3%
PAYROLL EXPENSE				
Wages & Salaries	\$0.00	NA	\$53,775.00	52.8%
Payroll Expenses	\$0.00	NA	\$4,406.09	4.3%
Total PAYROLL EXPENSE	\$0.00	NA	\$58,181.09	57.2%
SPECIAL PROJECT EXPENSES				
Office supplies	\$0.00	NA	\$14.18	0.0%
Volunteer items	\$0.00	NA	\$62.04	0.1%
Subsidized Travel Expense	\$0.00	NA	\$555.00	0.5%
Fellowship bins expense	\$0.00	NA	\$5.34	0.0%
Refreshments	\$0.00	NA	\$59.40	0.1%
Bridge Grant Expense	\$0.00	NA	\$2,623.31	2.6%
Transportation	\$0.00	NA	\$14.41	0.0%
New Horizon Grant expense	\$0.00	NA	\$24,940.84	24.5%
Mobility Aid repairs	\$0.00	NA	\$94.05	0.1%
Total SPECIAL PROJECT EXPENSES	\$0.00	NA	\$28,368.57	27.9%
Gifts-Promos-Honorarium	\$0.00	NA	\$14.36	0.0%
Healthy Together Expense	\$0.00	NA	\$2,490.19	2.4%
Total	\$0.00	NA	\$2,504.55	2.5%
Total Expenses	\$0.00	NA	\$100,525.05	98.8%
Net Profit/(Loss)	\$0.00	NA	\$1,248.66	1.2%

Seine River Services Services Rivière Seine
for seniors inc.  pour aînés inc.

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